Help Guide for Completing:

Form 1 - BUILDING PERMIT APPLICATION



This guide is designed to help you complete "Form 1- Building Permit Application", which is a regulatory document issued by the VBA (Victorian Building Authority) when undertaking building works. Should you require additional assistance for completing the form, please contact us at admin@bsa.com.au or call us on 03 5241 2559 and one of our friendly staff will be happy to help.

When to complete the form?

At a minimum, you must have:

- All the **relevant documents**
- Finalised the **cost of works**
 - **Note:** We require this information as the VBA levy to be paid is based on your cost of works. Therefore, we cannot apply for a building permit number until we receive this
- **Builder details** (if already appointed)
 - Note: When the builder has been assigned, we require this information before your building permit can be issued. However, we understand that a builder may not be assigned until the design stage of the project is complete (therefore, the builder will not be known at this stage). If you are yet to assign a builder, you may still complete the form, however once the builder details are known, please inform BSA of the required information as soon as possible.

Applicant Details

This section requires information about the **person or entity applying for the building permit**.

Applicants details: Owner Agent of Owner

Name	Contact	name
Postal address	Postcod	e
Email address	ACN / A	RBN
Telephone	Mobile	
Indicate if the applicant is a lessee or	censee of the Crown land to which this applico	tion applies? Yes 🗌 No 🗌
Lessee responsible for building work Indicate if a lessee of the building of alterations to a part of the building le	hich parts are leased by different persons is resp sed by that lessee	ponsible for the Yes No

- How to complete it: Provide your name, contact details, and indicate whether you are the owner or an agent of the owner.
- Where to find information: You can find your contact details on your personal identification documents or business registration papers.

P 03 5241 2559 E admin@bsabs.com.au W www.bsabs.com.au BSA Building Surveyors, First Floor, 126 Torquay Rd, Grovedale VIC 3216 LIABILITY LIMITED BY A SCHEME APPROVED UNDER PROFESSIONAL STANDARDS LEGISLATION



Member Australian Institute of Building AIBS Surveyors Professional Standards Scheme

Culberon Pty Ltd trading as BSA Building Surveyors ABN 51 132 434 541

What is an ACN/ARBN?

- An Australian Company Number (ACN) is a unique, nine-digit number issued to every company in Australia when registered. An Australian Registered Body Number (ARBN) is issued to local and foreign companies registered to do business in Australia.
- Where to find it: Business registration papers or the <u>Australian Securities and Investments Commission</u> (ASIC) website.
- Who should complete this? Companies and foreign entities registered to do business in Australia.

What is Crown land?

- **Crown land** is a territorial area belonging to the monarch, who personifies the Crown. In Commonwealth realms like Australia, it is considered public land and is managed by the government (most often the Committee of Management (COM), delegated by the relevant Government department, such as DEECA).
- For most **residential property owners**, **Crown land does not apply** as their land is privately owned. Thus, Crown land is more relevant to specific commercial projects, if leasing/using Crown land in their building works.
- Who should complete this?
 - This section should only be completed by individuals or entities that are leasing or using Crown land. For example, if you are a business leasing a piece of Crown land for commercial purposes, or if you are an individual with a formal arrangement to use Crown land for agricultural activities, you need to complete this section.
- Where to find it: Local government or land registry office.
 - o Victorian Building Authority
 - o Land.Vic Property and Parcel Search
 - What is Government Land Land.Vic
 - o <u>Planning Victoria Property Report</u>

Who is a lessee or licensee?

- For the purpose of this document, a **lessee** is a person or entity leasing an asset or property on Crown Land, and who pays the lessor (property owner) for the usage of that asset or property.
- A **licensee** is someone who has permission to use a property/building owned by someone else.
- Where to find it: Lease or licensing agreement or property ownership documents.
- Who should complete this? Individuals or entities leasing or licensed to use the property.

Ownership Details

This section is for the details of the property owner (**NOTE:** must be the full name of the owner or entity listed as the owner on the certificate of title), to be completed only if the applicant is not the owner.

Owner/s full name	Contact name	
Postal address	Postcode	
Email address	ACN / ARBN	
Telephone	Mobile	

Where to find information:

This information can be obtained from the property owner or from property ownership documents.

What is an ACN/ARBN?

Levy payee details (refer to note 1) Applicant Owner Other - If other please specify below

Name	Contact name	
Postal address	Postcode	
Email address	Phone	

- An **Australian Company Number (ACN)** is a unique, nine-digit number issued to every company in Australia when registered. An **Australian Registered Body Number (ARBN)** is issued to foreign companies registered to do business in Australia.
- Where to find it: Business registration papers or the <u>Australian Securities and Investments Commission</u> (ASIC) website.
- Who should complete this? Companies and foreign entities registered to do business in Australia.

Levy Payee Details

A levy payee is the person or entity responsible for paying a levy to the VBA. In the context of building permits, it refers to the person who pays the building permit levy to the Victorian Building Authority.

- Where to find it: <u>Victorian Building Authority website</u> or consultation with your builder.
- Who should complete this? The person or entity responsible for paying the building permit levy.

What does Note 1 refer to?

Note 1 refers to the Building Permit Levy and the Cladding Rectification Levy.

These are fees are not collected by BSA, they are to be paid directly to the Victorian Building Authority (VBA) to enable the VBA to issue a building permit number to the Relevant Building Surveyor for issuing a building permit.

The nominated levy payee, will be issued an invoice by VBA broken down into the following:

- Building Permit Levy:
 - This fee is calculated as 0.128% of the cost of the building work for which the permit is sought, for projects costing above \$10,000 (and MUST include GST).
- Cladding Rectification Levy (CRL):
 - As of January 1, 2020, certain projects costing \$800,000 or more are also subject to this levy under section 205G(2A) of the Building Act 1993.
- Who It Applies To:
 - The person or entity responsible for paying a levy to the VBA

Helpful links

- Victorian Building Authority (VBA) Home:
 - <u>Victorian Building Authority</u>
- Building Permit Levy Information:
 - o Building fees Victorian Building Authority

- Cladding Rectification Levy FAQs:

 Cladding rectification levy FAQs Victorian Building Authority
 - Building Act 1993 Section 205G:
 - o Building Act 1993
 - o Building Act 1993 Section 205G

Property/Project Details

This section requires specific details about the property and the proposed building work, including the property address, proposed use of the building, and other relevant details such as lot number and volume/folio numbers.

Property /project details

Project details		
Proposed use of building		
Address	Postcode	
Lot/s	LP/PS	
Volume	Folio	
Crown allotment	Section	
Parish	County	
Municipality	Area of Allotment (for	m ²
Noncipairy	new dwellings) only)	
Is the land owned by the Crown or Public Authority? - Yes	No	·

See the table below for a **detailed explanation of the project detail fields** and where to find the information.

Field	Explanation	Where to Find This Information
Project details	Provide a brief description of the proposed building work.	Property title plan (plan of subdivision, title plan, plan of consolidation etc.)
Proposed use of building	Indicate the intended use of the building (e.g., residential, commercial, industrial).	Property title plan (plan of subdivision, title plan, plan of consolidation etc.)
Address	Enter the full address of the property where the building work will take place.	Property title plan (plan of subdivision, title plan, plan of consolidation etc.)
Postcode	Provide the postcode for the property address.	Property title plan (plan of subdivision, title plan, plan of consolidation etc.)
Lot/s	Enter the lot number(s) as shown on the property title or by visiting the website for the county in which the property exists, which may appear under a section for an assessor or tax board.	Property title plan (plan of subdivision, title plan, plan of consolidation etc.)

Field	Explanation	Where to Find This
		Information
LP/PS	LP stands for Lodged Plan, and PS stands for Plan of Subdivision. Enter the relevant plan number.	Property title plan (plan of subdivision, title plan, plan of consolidation etc.)
Volume	Enter the volume number from the property title.	Property title plan (plan of subdivision, title plan, plan of consolidation etc.)
Folio	Enter the folio number from the property title.	Property title plan (plan of subdivision, title plan, plan of consolidation etc.)
Crown allotment	A Crown allotment is a specific parcel of land that has been allocated by the government, often used in land titles and property descriptions. If applicable, enter the crown allotment number.	Property title plan (plan of subdivision, title plan, plan of consolidation etc.)
Section	In the context of land titles, a section is a specific part of a larger area that is used for administrative purposes, to help in identifying the location of a property within a larger area. Enter the section number, if applicable.	Property title plan (plan of subdivision, title plan, plan of consolidation etc.)
Parish	In land titles, a parish is a geographical area used for administrative purposes. It is often used in rural areas to describe land boundaries. Enter the parish name if applicable.	Property title plan (plan of subdivision, title plan, plan of consolidation etc.)
County	A county is a geographical and administrative division within a state. It is used in land titles to describe the location of a property. Enter the county name if applicable.	Property title plan (plan of subdivision, title plan, plan of consolidation etc.)
Municipality	To find the municipality where your property is located, you can visit your local council's website or use property search tools available on county websites. Enter the name of the municipality where the property is located.	Local council's website or property search tools (see links below)
Area of Allotment	For new dwellings only, provide the area of the allotment in square meters (m²).	Property title plan (plan of subdivision, title plan, plan of consolidation etc.)
Is the land owned by the Crown or Public Authority?	Crown land is a territorial area belonging to the monarch, who personifies the Crown, and is considered public land or is managed by the government. Indicate whether the land is owned by the Crown or a public authority by selecting "Yes" or "No."	Local government or land registry office (see links below)

Where to Find the Information:

You can find this information on your **property title** or obtain it from **your local council.** For example, you can visit the following links to search for property records:

- Property and Parcel Search Land.Vic
- Planning Property Report Planning Victoria

Also, see **title examples** on the following pages (shown inside the <u>red boxes</u>) indicating where to locate the information:

The Victorian Government acknowledges the Traditional Owners of Victoria and pays respects to their ongoing connection to the past, present and emerging.	i comply with a statutory requirement or pursuant to a written ag ractors, accepts responsibility for any subsequent publication or i ir Country, History and Culture. The Victorian Government exten	
REGISTER SEARCH STATEMENT (Title Search) Land Act 1958	Transfer of	Page 1 of 1
VOLUME 08686 FOLIO 328	Security no : Produced 11/04/2025 0	2:29 PM
LAND DESCRIPTION		
Lot 30 on Plan of Subdivision 078272.	_	
REGISTERED PROPRIETOR		
Estate Fee Simple		
TENANTS IN COMMON As to 1 of a total of 2 equal undivided shares Sole Proprietor		
As to 1 of a total of 2 equal undivided shares		

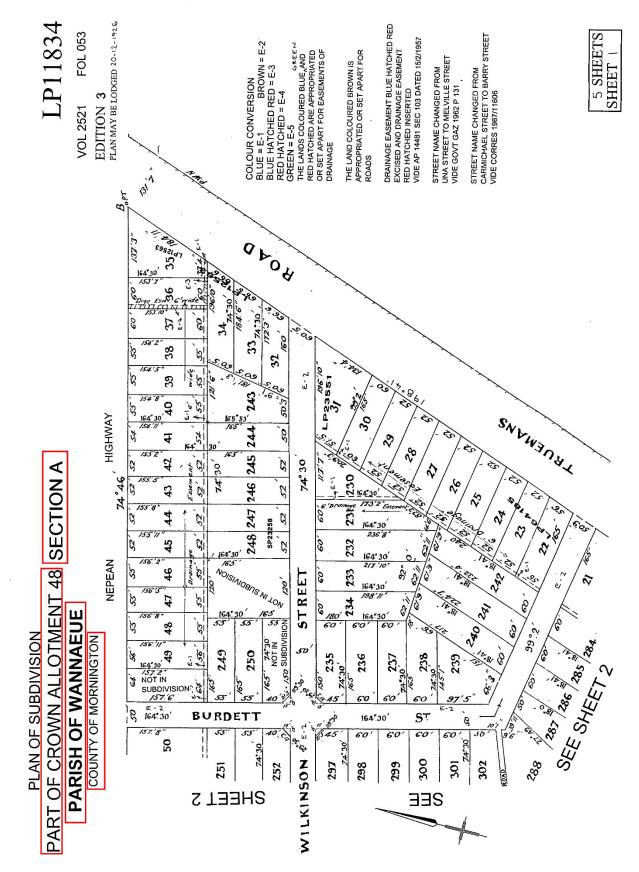
Any encumbrances created by Section 98 Transfer of Land Act 1958 or Section 24 Subdivision Act 1988 and any other encumbrances shown or entered on the plan or imaged folio set out under DIAGRAM LOCATION below.

AGREEMENT Section 173 Planning and Environment Act 1987 AY916040B 27/02/2025

DIAGRAM LOCATION

ACTIVITY IN THE LAST 125 DAYS

NUMBER AY916040B (E)	AGREEMENT	STATUS Registered	DATE 03/03/2025
	END OF REGISTER SEARC	H STATEMENT	
Additional informat	ion: (not part of the Regi	ster Search Stat	ement)
Street Address:			
ADMINISTRATIVE N	OTICES		
NIL			
DOCUMENT END			
			Page 1 of 1



Builder Details

- This section requires details about the builder you have selected to carry out your building works.
- Before issuing your building permit, BSA Building Surveyors will require this information. However, we
 understand that not all projects have appointed a builder at the stage when completing this form.
 Therefore, you may elect to provide this information to BSA Building Surveyors at a later stage during
 the project, once you have appointed a builder.

Builder		
Name	Contact name	
Postal address	Postcode	
Email address	ACN / ARBN	
Telephone	Mobile	

Building practitioner registration number (for the builder)

Company/Sole Trader	Category/Class	Registration No.

If the builder is carrying out domestic building work under a major domestic building contract, attach an extract of the major domestic building contract showing the names of the parties to the contract in relation to the proposed building work and a copy of the certificate of insurance (if applicable)

Natural person for service of directions, notices and orders (if builder is a body corporate)

Name	Telephone	
Postal address	Postcode	

• What is a natural person?

In legal terms and the context of this form, a "*natural person*" refers to a living human being, with certain rights and responsibilities under the law, as opposed to a corporation or other legal entity, which is created by law but does not have the same rights and responsibilities as a living human being.

• How to complete this section:

- Once appointed, discuss this with your builder. Provide the builder's name, contact details, and registration number.
- o If nominating builder is "owner builder", please enter "owner" in the name field.
- This box needs to be filled out if the **builder registration** (nominated in the above box) is a **company registration**. (e.g. it starts with CDB, CCB, CBD).
- Go to <u>VBA practitioner search</u> to find this information.
- The person they nominate must be a person listed on the VBA's website as a nominated Director (under Director Details - shown below).

Business oddress	P O Box 67
Contract Coordinates	Kew Fast VIC 3102
Contact Details	0394877600
Demolisher - Unlimited	
Limitations	
Conditions	
Stotus	Current
Registration number	CBD-U 57189
Commenced	01/07/2018
Anniversary	30/03/2026
Expires	30/03/2030
Date registration was suspended,	
cancelled or surrendered (If applicable)	
Reason for Suspension or Concellation (if	
applicable)	
Director details	
Name	Peter Skidmore
	Deborah Skidmore

Additional Questions

Social Housing

Social housing refers to housing that is provided to people on low incomes or with particular needs, often managed by government or non-profit organizations. Select Yes if this applies to you. According to regulation 281B of the Building Regulations 2018, social housing projects may be exempt from certain building permit levies.

Social housing

Does any of the building work include the construction of social housing as	
referred to in regulation 281B?	
(Indicate 'Yes' if the building work, which is the subject of this application,	Yes 🗌 No 🗌
includes the construction of social housing or if other building work, is the subject	
of a related staged building permit, includes the construction of social housing.)	

o Section 281B - Building Regulations 2018

Emergency Recovery

Emergency recovery involves the reconstruction or repair of dwellings that have been destroyed or damaged due to emergencies such as natural disasters.

Emergency Recovery

Regulation 166J(b) of the **Building Regulations 2018** provides guidelines for such projects, which may also be exempt from certain building permit levies.

Indicate 'Yes' if the building work in this application includes the construction or repair of a dwelling within the same municipal district as the destroyed or damaged residential dwelling.

Section 166J(b) – Building Regulations 2018

Owner Builder

An **owner builder** is someone who intends to carry out building works as the owner of the land (according to the title). This means that instead of hiring a registered builder, you will oversee managing the project yourself. To do this for residential projects, you must obtain a certificate of consent from the Victorian Building Authority (VBA) - <u>VBA owner builder application</u>. We recommend you do this earlier in the application stage however, be aware that they are only valid for 12 months if the permit hasn't been issued.

Owner Builder - if applicable (refer to note 2)

l intend to carry out the work as an owner builder	Yes 🗌 No 🗌
Owner builder certificate of consent number (if applicable)	

Indicate 'Yes' if you intend to carry out the building work as the owner of the land and enter the owner/builder consent number you receive from the VBA after submitting your application.

Building Practitioners

A **building practitioner** is a **certified professional** who specialises in various aspects of building and construction. This includes registered architects, draftspersons/designers, and engineers who are endorsed to work in the building industry (e.g., civil, structural, mechanical, fire safety).

Building practitioner or architect engaged to prepare documents for this permit

List any building practitioner or architect engaged to prepare documents forming part of the application for this permit

Name	Category/Class	Registration No.

These professionals ensure that the building plans and documents comply with safety and building standards.

Complete this section if building practitioners have prepared documentation relevant to the building permit application. This includes (but is not limited to):

- Registered architects
- Registered draftspersons/designers
- Registered engineers endorsed to work in the building industry (e.g. civil, structural, mechanical, fire safety)

Helpful links:

- Building regulations
- Professional engineers site
- <u>ARBV architects</u>
- <u>VBA website practitioner search</u>

Type of Building Work

This section is needed to **identify the specific nature of the building works** you intend to carry out to help ensure that your application is processed accurately and efficiently.

Construction of a new building Re-erection of a building Extension to an existing building Alterations to an existing building Change of use of an existing building Other (give description)		Demolition of a building Removal of a building Construction of swimming pool or sp Construction of swimming pool or sp Construction of a small second dwe	oa barriers	
Have there been any other alterations or addition	ons to th	e subject building within the past	Yes No	
three years? If yes, please provide details (Eg. building permits & approved plans):				

This information is crucial for determining the relevant regulations, permits, and inspections required for your project. Please select the **type of building work** from the options provided and provide any additional details if necessary.

Use the table on the next page to clarify the **appropriate building works** for your project:

Type of Building Work	Description	When to Complete
Construction of a New Building	Building a completely new structure from the ground up.	Select this option if you are constructing a new building that did not previously exist on the site.
Demolition of a Building	Tearing down or destroying a building.	Select this option if you are planning to completely demolish an existing building.
Re-erection of a Building	Rebuilding a structure that has been dismantled or moved from another location.	Select this option if you are reconstructing a building that was previously dismantled or relocated.
Removal of a Building	Moving a building from one location to another.	Select this option if you are planning to move an existing building to a different site.
Extension to an Existing Building	Adding new space to an existing building, such as additional rooms or floors.	Select this option if you are expanding the floor area or height of an existing building.
Construction of Swimming Pool or Spa	Building a new swimming pool or spa.	Select this option if you are constructing a new swimming pool or spa on the property.
Alterations to an Existing Building	Making changes to the structure or layout of an existing building.	Select this option if you are modifying the existing structure, such as renovating or remodelling.
Construction of Swimming Pool or Spa Barriers	Building barriers around a swimming pool or spa to ensure safety.	Select this option if you are installing safety barriers around a swimming pool or spa.
Change of Use of an Existing Building	Changing the purpose or function of an existing building.	Select this option if you are changing the use of a building, such as converting a residential building into a commercial space.
Construction of a Small Second Dwelling	Building a small additional dwelling on the same property as an existing home.	Select this option if you are constructing a small second home, such as a granny flat or accessory dwelling unit.
Other (Give Description)	Any other types of building work not listed above.	Select this option if your building work does not fit into any of the categories listed and provide a brief description of the work.
Have there been any other alterations or additions to the subject building within the past three years?	Indicate 'Yes' if there have been any other changes to the building in the past three years and provide details such as building permits and approved plans.	Indicate 'Yes' if there have been any other changes to the building in the past three years and provide details such as building permits and approved plans.

Cost of Building Work

This section is crucial for determining the financial cost of your building project, so that a proper evaluation and approval can occur, and the necessary fees and levies can be accurately calculated.

Cost of building work (refer to note 2)

Is there a contract for the Building Work?	Yes No
If Yes - state the contract price (including GST):	\$
If No - state the estimated value of building work (including the cost of labour, materials & GST) : Please state method used to estimate value in space provided below in note 3 below or provide a detailed estimation sheet	\$
Does the building work relate to more than one class of building, including a class of building referred to in section 205G(2A) of the Building Act 1993 and class 1, 9 or 10? If Yes – provide the cost of the building work that relates to the class or classes referred to in section 205G(2A) of the Building Act 1993 and the cost of the building work that relates to class 1, 9 or 10 building:-	Yes No
Cost of building work relating to a class 2 – 8 building (including GST):	\$
Cost of building work relating to a class 1, 9 or 10 building (including GST):	\$

Is there a contract for the Building Work?

- Select Yes If there is a contract, you need to state the contract price, including GST. This is the agreed amount between you and the contractor for completing the building work.
- Select No If there is no contract, you need to estimate the value of the building work. This estimate should include the cost of labour, materials, and GST. You should also provide the method used to estimate this value or attach a detailed estimation sheet. This helps in ensuring that the estimated cost is realistic and comprehensive.

Does the building work relate to more than one class of building, including a class of building referred to in section 205G(2A) of the Building Act 1993 and class 1, 9 or 10?

• Select Yes If the building work involves more than one class of building, you need to provide the cost of the building work for each class. Section 205G(2A) of the Building Act 1993 specifies additional levies for certain classes of buildings. This helps in accurately calculating the levies and fees for the different types of buildings involved in your project.

Cost of Building Work Relating to Different Classes:

- **Class 2 8 Buildings:** These classes include buildings such as apartments, offices, shops, and warehouses. You need to state the cost of building work for these classes, including GST.
- **Class 1, 9 or 10 Buildings:** These classes include residential buildings, public buildings like hospitals and schools, and non-habitable buildings like garages and sheds. You need to state the cost of building work for these classes, including GST.

For more information on the Building Act 1993, you can refer to the Building Act 1993

Stage of Building Work

Complete this section if the application is to permit a stage of the building work. Enter the extent of the stage and the cost of building works specific to that stage (including GST):

Stage of building work (If application is to permit a stage of the building work)

Extent of stage:	
Cost of building work for this stage (including GST):	\$
(Ensure the total cost of building work is also nominated above)	

Declaration

This is the **final step** of the process:

Once the rest of the form is completed, simply read the declaration, agree to the BSA Terms & Conditions, sign and date the form then return it to <u>admin@bsabs.com.au</u>

Declaration (authorized person and building surveyor appointment)

I declare that I am authorised to complete this application as the owner or as an agent of the owner, with written authority from the owner, and I acknowledge that no other private or municipal building surveyor has been appointed or has commenced the functions as the relevant building surveyor relating to the project for the building work for which this application relates.

(The appointment of one of the relevant building surveyors of BSA Building Surveyors can only be terminated by written consent of the Victorian Building Authority)

Signature

We hope this guide has been helpful in providing you with information and links necessary to complete this form.

Please don't hesitate to reach out if you have any further questions, as one of our friendly staff members will be happy to assist you.

You can call us on 03 52 41 2559 or email us at admin@bsabs.com.au

Kind regards

BSA Building Surveyors

Helpful Links

Victorian Building Authority (VBA)

- Victorian Building Authority Home: <u>https://www.vba.vic.gov.au/</u>
- Building Industry Victorian Building Authority: <u>https://www.vba.vic.gov.au/building</u>
- Owner-builders Victorian Building Authority: <u>https://www.vba.vic.gov.au/owner-builders</u>
- Owner-builder FAQs Victorian Building Authority: https://www.vba.vic.gov.au/owner-builders/faqs

Building Legislation and Codes

- Building Act 1993: <u>https://www.legislation.vic.gov.au/in-force/acts/building-act-1993/122</u>
- Building Regulations 2018: <u>https://www.legislation.vic.gov.au/as-made/statutory-rules/building-regulations-2018</u>
- National Construction Code (NCC) 2022 Victorian Building Authority: <u>https://www.vba.vic.gov.au/building/regulatory-framework/ncc-2022</u>

Property and Parcel Information

- Property and Parcel Search Land.Vic: https://www.land.vic.gov.au/property-and-parcel-search
- Planning Property Report Planning Victoria: https://www.planning.vic.gov.au/planning-schemes/planning-property-report

Definitions and Explanations

- Natural Person Legal Dictionary: <u>https://legaldictionary.net/natural-person/</u>
- Australian Company Numbers (ACN) ASIC: <u>https://asic.gov.au/for-business/registering-a-</u> company/steps-to-register-a-company/australian-company-numbers/
- What is Government Land Land.Vic: <u>https://www.land.vic.gov.au/government-land/first-time-here/what-is-government-land</u>
- Residential Rental Agreements Consumer Affairs
 Victoria: <u>https://www.consumer.vic.gov.au/housing/renting/starting-and-changing-rental-agreements/different-rental-agreements/residential-rental-agreements</u>

Victorian Building Authority

- Victorian Building Authority (VBA) Home: <u>https://www.vba.vic.gov.au/</u>
- Building Industry Victorian Building Authority: https://www.vba.vic.gov.au/building

- Building Act 1993: https://www.legislation.vic.gov.au/in-force/acts/building-act-1993/122
- National Construction Code (NCC) 2022 Victorian Building
 Authority: https://www.vba.vic.gov.au/building/regulatory-framework/ncc-2022

Property and Parcel Information

- Property and Parcel Search Land.Vic: https://www.land.vic.gov.au/property-and-parcel-search
- Planning Property Report Planning Victoria: https://www.planning.vic.gov.au/planning-schemes/planning-property-report

Definitions and Explanations

- Natural Person Legal Dictionary: https://legaldictionary.net/natural-person/
- Owner-builders Victorian Building Authority: <u>https://www.vba.vic.gov.au/owner-builders</u>
- Australian Company Numbers (ACN) ASIC: https://asic.gov.au/for-business/registering-a-company/steps-to-register-a-company/australian-company-numbers/
- What is Government Land Land.Vic: <u>https://www.land.vic.gov.au/government-land/first-time-here/what-is-government-land</u>
- Residential Rental Agreements Consumer Affairs
 Victoria: <u>https://www.consumer.vic.gov.au/housing/renting/starting-and-changing-rental-agreements/different-rental-agreements/residential-rental-agreements</u>
- Rates of Taxes, Duties and Levies State Revenue Office: <u>https://www.sro.vic.gov.au/rates-taxes-</u> <u>duties-and-levies</u>