

## APPOINTMENT OF RELEVANT BUILDING SURVEYOR

To: BSA Building Surveyors ([admin@bsabs.com.au](mailto:admin@bsabs.com.au))

Project Type:  Residential  Commercial

Appointment From:  Owner  Agent of Owner  Builder (permissible for **commercial projects** only)<sup>1</sup>

Owner 1 Details	
Name	
Email	
Phone	

Owner 2 Details	
Name	
Email	
Phone	

Company Details: (if applicable)

Company Name		Contact Name	
Email		Phone	

Agent of Owner Details: (if applicable)

Agent Name		Contact Name	
Email		Phone	

Builder Details: (if applicable, permissible for **commercial projects** only)<sup>1</sup>

Builder Name		Contact Name	
Email		Phone	

Hereby appoint one of the following:

Name	Registration Number	Name	Registration Number
Dean Bertuch	BS-U 1242	David Thacker	BS-U 1589
Greg Stepien	BS-U 19751	Nicholas Taylor	BS-U 100331
		Carl Mauric	BS-L 100089

Of BSA Building Surveyors to act as Relevant Building Surveyor for the proposed building works at:

Property/Project details:

Project details			
Property address		Postcode	

- I/We hereby confirm that no other private or municipal building surveyor has been appointed to perform the functions as Relevant Building Surveyor relating to the scope of works for this project.
- I/We hereby confirm that I have read and understood the Terms of Engagement provided.

	Owner 1 / Agent of Owner / Builder	Owner 2 (if applicable)
Signature		
Name		
Date		

Important Notes:

- For **residential projects**, the Appointment of the Relevant Building Surveyor must come from the **owner or agent of the owner** (not the builder, unless owner/builder). By law, a builder who has entered into a major domestic building contract, or who acts or proposes to act as a domestic builder in relation to domestic building work, or a related person to that builder, cannot appoint a Private Building Surveyor.
- Novation of our contract with the owner or developer to a builder or other party is not permitted in accordance with the current Building Surveyor Code of Conduct set down by the Victorian Building Authority.

### Geelong

Level 1, 126 Torquay Road  
Grovedale VIC 3216

P 03 5241 2559

### Melbourne

Two Melbourne Quarter, 697 Collins Street  
Docklands VIC 3008

P 03 9965 7997

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W [www.bsabs.com.au](http://www.bsabs.com.au)

LIABILITY LIMITED BY A SCHEME APPROVED UNDER  
PROFESSIONAL STANDARDS LEGISLATION



Member Australian Institute of Building  
Surveyors Professional Standards Scheme