

APPOINTMENT OF RELEVANT BUILDING SURVEYOR REQUEST FORM

To: BSA Building Surveyors (admin@bsabs.com.au)

Project Type: Residential Commercial

Appointment From: Owner Agent of Owner Builder (permissible for **commercial projects** only)¹

Owner 1 Details	
Name	
Email	
Phone	

Owner 2 Details	
Name	
Email	
Phone	

Company Details: (if applicable)

Company Name		Contact Name	
Email		Phone	

Agent of Owner Details: (if applicable)

Agent Name		Contact Name	
Email		Phone	

Builder Details: (if applicable, permissible for **commercial projects** only)¹

Builder Name		Contact Name	
Email		Phone	

Hereby request to appoint one of the following:

Name	Registration Number	Name	Registration Number
Dean Bertuch	BS-U 1242	David Thacker	BS-U 1589
Greg Stepien	BS-U 19751	Nicholas Taylor	BS-U 100331
		Carl Mauric	BS-L 100089

Of BSA Building Surveyors to act as Relevant Building Surveyor for the proposed building works at:

Property/Project details:

Project details			
Property address		Postcode	

- I/We hereby confirm that no other private or municipal building surveyor has been appointed to perform the functions as Relevant Building Surveyor relating to the scope of works for this project.
- I/We hereby confirm that I have read and understood the [Terms of Engagement](#) provided.

	Owner 1 / Agent of Owner / Builder	Owner 2 (if applicable)
Signature		
Name		
Date		

Important Notes:

- For **residential projects**, the Appointment of the Relevant Building Surveyor must come from the **owner or agent of the owner** (not the builder, unless owner/builder). By law, a builder who has entered into a major domestic building contract, or who acts or proposes to act as a domestic builder in relation to domestic building work, or a related person to that builder, cannot appoint a Private Building Surveyor.
- Novation of our contract with the owner or developer to a builder or other party is not permitted in accordance with the current Building Surveyor Code of Conduct set down by the Building & Plumbing Commission (BPC).
- While signing this form, provisionally requests to appoint one of the listed building surveyors, a Section 80 lodgment & formal appointment will not proceed until all required construction documentation has been received.

Geelong

Melbourne

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LIABILITY LIMITED BY A SCHEME APPROVED UNDER
PROFESSIONAL STANDARDS LEGISLATION



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Surveyors Professional Standards Scheme